



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Memorandum

To: Board of Trustees
From: Tracy Barill, Director of Education
Date: March 27, 2023
Subject: **2023-2024 School Year Calendar**
Origin: Jim Wilson, Superintendent of Education

Recommendation

Moved by _____, seconded by _____

“THAT the Durham Catholic District School Board approve the calendars recommended by staff for the 2023-2024 School Year (Appendix 1) for elementary and secondary schools, subject to final approval by the Ministry of Education.”

Rationale

On March 9, 2023, staff received a Memorandum from the Ministry of Education providing information to support the planning of the 2023-2024 school year calendar.

The Ministry’s expectations for the new School Year Calendar are as follows:

- A minimum of 194 days school days.
- A minimum of three (3) days be identified as Professional Activity days, dedicated to Ministry priority.
- The Board may designate up to an additional four (4) Professional Activity days, with a general outline of the activities to be conducted on these PA days.

Information

In accordance with these directives, the administration proposed two possible calendar scenarios that were put to different groups for consultation.

In **Scenario 1** (see Appendix 1), which is a modified calendar, August 31 would be a PA Day and the first day of school would be September 5, 2023. March break would start

on Friday, March 8, 2024, to Friday, March 15, 2024, and school would resume on Monday, March 18, 2024 (a total of 6 days).

In **Scenario 2** (see Appendix 2), which is a modified calendar, Tuesday, September 5, 2023, would be a PA Day and school would begin on Wednesday, September 6, 2023. March break would start Monday, March 11, 2024, to Friday, March 15, 2023, and school would resume on Monday, March 18, 2024 (a total of 5 days).

Consultations

- January 6, 2023, The Durham District School Board was consulted and shared they would be proposing a similar calendar.
- March 7, 2023, the Special Education Advisory Committee was consulted.
- March 9, 2023, the Durham Catholic Parents Involvement Committee was consulted.
- March 10, 2023, the Student Senate was consulted.
- Between March 3-10, a survey was sent to parents, guardians, and all personnel.
- March 20, 2023, the Ontario Catholic Teachers Association (OECTA), The Association of Professional Student Services Personnel (APSSP), Catholic Principals' Council of Ontario (CPCO), Canadian Union of Public Employees (CUPE) and the Elementary Teachers' Federation of Ontario (ETFO) were consulted.
- March 20, 2023, based on the results of all consultations, the Administration's final decision is to submit scenario 1 for approval.
- March 21, 2023, submission to the Ministry of Education.

Results and summary of comments

- The Student Senate voted unanimously in favor of Option #1 modified calendar.
- The Special Education Advisory Committee was in favor of Option #1 modified calendar.
- The Durham Catholic Parent Involvement Committee was in favor of Option #1 modified calendar.
- Both OECTA Elementary and OECTA Secondary were in favor of Option #1 modified calendar.
- APSSP, CPCO, CUPE, and ETFO were in favor of Option #1 modified calendar.
- The Parents' survey resulted in 3,527 parents responding, with 2,475 (70%) in favor of Option #1 modified calendar.
- The Durham Catholic District School Board employees survey resulted in 1,266 responses, with 1,134 (90%) in favor of Option #1 modified calendar.

Next Steps

Based on consultation staff recommends Scenario 1 (Appendix 1).

APPENDIX 1



Ministry of Education

School Year Calendar 2023 - 2024

ELEMENTARY - OPTION 1

Legend ▶ **H** - Statutory Holiday **E** - Scheduled Examination Day **P** - Professional Activity Day **B** - Board Designated Holiday Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1st Week					2nd Week					3rd Week					4th Week					5th Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2023	0	1	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
September 2023	19	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
October 2023	20	1	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
November 2023	21	1	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
December 2023	16	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
January 2024	17	1	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
February 2024	20	0	0				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	
March 2024	14	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
April 2024	20	1	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
May 2024	22	0	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
June 2024	18	2	0	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
July 2024	0	0	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
TOTAL	187	7	0	<p>Note: The 2023-2024 calendar provides for 195 possible school days between September 1, 2023 and June 30, 2024. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																								



School Year Calendar 2023 - 2024

SECONDARY - OPTION 1

Legend ▶ **H** - Statutory Holiday **E** - Scheduled Examination Day **P** - Professional Activity Day **B** - Board Designated Holiday Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week										
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
August 2023	0	1	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31							
September 2023	19	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
October 2023	20	1	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31									
November 2023	21	1	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30							
December 2023	16	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
January 2024	13	0	5	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31								
February 2024	19	1	0				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29							
March 2024	14	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
April 2024	20	1	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30									
May 2024	22	0	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
June 2024	13	2	5	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28											
July 2024	0	0	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31								
TOTAL	177	7	10	Note: The 2023-2024 calendar provides for 195 possible school days between September 1, 2023 and June 30, 2024. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days																														



School Year Calendar 2023 - 2024

ELEMENTARY - OPTION 2

Legend ▶ **H** - Statutory Holiday **E** - Scheduled Examination Day **P** - Professional Activity Day **B** - Board Designated Holiday Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week										
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
August 2023	0	0	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31							
September 2023	18	1	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
October 2023	20	1	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31									
November 2023	21	1	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30							
December 2023	16	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
January 2024	17	1	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31								
February 2024	20	0	0				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29							
March 2024	15	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
April 2024	20	1	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30									
May 2024	22	0	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
June 2024	18	2	0	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28											
July 2024	0	0	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31								
TOTAL	187	7	0	<p>Note: The 2023-2024 calendar provides for 195 possible school days between September 1, 2023 and June 30, 2024. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																														



School Year Calendar 2023 - 2024

SECONDARY - OPTION 2

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				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
August 2023	0	0	0		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31							
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October 2023	20	1	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31									
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December 2023	16	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
January 2024	13	0	5	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31								
February 2024	19	1	0				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29							
March 2024	15	0	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
April 2024	20	1	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30									
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